

## INFORMATION POLICY ON THE PROCESSING OF PERSONAL DATA FOR CANDIDATES APPLYING FOR ACCESSING TO THE NATIONAL FACILITIES

This information policy is provided pursuant to Article 13 of the EU Regulation 2016/679 (GDPR) on the "Protection of individuals with regard to the processing of personal data and on the free movement of such data" and subsequent amendments (hereinafter the "Regulation"), as part of the procedures for accessing to the National Facilities of Human Technopole Foundation, hereinafter the "HT".

### 1. Identity and contact details of the data controller

The Data Controller of your personal data is **Fondazione Human Technopole**, with registered office in Viale Rita Levi-Montalcini 1, - 20157, Milan (Italy), telephone no. +39 02 30247001, [gdpr@fht.org](mailto:gdpr@fht.org).

### 2. Identity and contact details of the Data Controller and Data Protection Officer

The Human Technopole Foundation's Data Protection Officer can be reached at the following e-mail address: [dpo@fht.org](mailto:dpo@fht.org)

### 2. Purpose and legal basis of data processing

Your personal data will be processed by HT to evaluate the project proposal aimed at accessing the services offered by the National Facilities and for the related and consequent fulfilments, including fulfillment of legal obligations related to transparency. In particular, your personal data will be processed in order to:

- a) Acquire data in the screening phase of applications for access to National Facilities;
- b) Evaluate the adequacy of the formulated project proposal;
- c) Stipulation and execution of an agreement to ensure access to National Facilities.

The legal basis for the processing is Article 6(b) GDPR, "*processing is necessary for the performance of a contract to which the data subject is party or for the performance of measures at the request of the data subject prior to the conclusion of a contract*". In addition, the processing operations necessary for the fulfillment of legal obligations, including in the area of transparency, have as their legal basis the need to "fulfill a legal obligation to which the data controller is subject," ex art. 6(c) GDPR.

### 3. Nature of processed data

As part of the selection procedures, HT will process the following categories of your personal data: common personal data (*i.e.* not falling under the categories set out in Articles 9 and 10, GDPR) such as, for example, first name, surname, tax code, e-mail address, telephone number, date of birth, citizenship, state and municipality of birth, gender.

### 4. Treatment methods

Your data could be processed by computer and on paper, in compliance with data protection regulations, including those relating to data security.

### 5. Categories of recipients of personal data

Your data may be processed by the entities appointed by HT as Data Processors, meeting the requirements of Art. 28, GDPR and in accordance with the relevant provisions, for the purposes set out in this notice, including the Company that will provide the recruitment software to manage the selection process.

Furthermore, if the legal requirements are met, HT may disclose the data to the competent I Authorities.

## **6. Data Retention**

The storage of your personal data will take place in compliance with the security measures adopted by HT in the field of data protection and the data will only be accessible to personnel involved in operations related to the purpose of the processing and duly appointed.

Your data will not be transferred outside the EU.

Your data will be kept for the above-mentioned purposes for as long as necessary to fulfil the purposes and in any case for a period not exceeding the terms of the law, currently 10 years.

## **7. Rights of the data subject**

You may exercise, at any time, the rights provided for in Articles 13(b), 15, 16, 17, 18 and 20 of the Regulation by contacting the Data Controller, at the contact address given in point 1 of this Notice. In particular, as data subject, you may request:

1. access to your personal data, pursuant to Article 15 of the Regulation;
2. the rectification of your personal data, pursuant to Article 16 of the Regulation;
3. deletion of personal data ('right to be forgotten'), pursuant to Article 17 of the Regulation;
4. limitation of the processing of personal data, pursuant to Article 18 of the Regulation.

We also inform you that you may object to the processing of your data at any time, in accordance with Art. 21 of the Regulation, if one of the cases referred to in Art. 6(1)(e) and (f) of the aforementioned Regulation occurs.

## **8. Complaint to the Supervisory Authority**

Pursuant to Art. 77 of the Regulation, you have the right to lodge a complaint with the Supervisory Authority ("*Garante per la protezione dei dati personali*") if you consider that the processing of your data violates the provisions of the aforementioned Regulation.

## **9. Nature of processing and obligation to provide data**

The requested data are necessary for the selection process concerning the potential use of the National Facilities. Failure to provide this data will make it impossible to proceed with the selection process and, consequently, result in exclusion from the selection process.

## **10. Existence of automated decision-making processes during data processing**

It should be noted that for the aforementioned data there is **no** automated decision-making process of any kind, pursuant to Article 22 of the Regulation.